

Richland Elementary 2018-2019 PTO Programs and Activities

The PTO invites you to get involved in any way you can! Any amount of time you can give is needed and welcome. We also acknowledge that you might want to be informed, but cannot always be involved. Please check any areas in which you would like to receive e-mail volunteer requests and information. You can stay current on upcoming events or volunteer at any time at our website www.richlandpto.com.

Name: _____ Phone: _____

E-mail address: _____

**** You can also sign up on-line at: <http://tinyurl.com/richlandglvolunteer>**

Program/Activity Title	Description	Grade Level	Time Involved	Check Here to Sign Up
Book Fair	Book fairs run one week in December and March. All proceeds are used to purchase new books and materials for our library. Volunteers are needed to set up/tear down, act as shopping assistants to help children locate books, and help with cash out.	K, 1, 2	Minimal (Dec. and March only)	
Box Tops	Box Tops for Education are collected at school and need to be prepared before they are submitted to General Mills. This program requires one volunteer per class and all work can be done at home. The program provides much needed funding for our school.	K, 1, 2	Varies (some time each month from home)	
Frosty's Holiday Gift Shop	This event is held in early December in the school library and gym. It is an opportunity for students to shop for their family members and friends. Volunteers are needed to set up/tear down, assist students with their purchases, and help with cash out.	K, 1, 2	Minimal	
Homecoming Float	Volunteers of all ages are needed to decorate the Richland Elementary float for the Gull Lake Homecoming Parade in October.	K, 1, 2	Minimal	
March Reading Month	Volunteers are needed to help with various activities during this month-long celebration of reading.	K, 1, 2	Minimal	
Mileage Club	This is a non-competitive program in which students run or walk during their recess time one day per week for six weeks in both fall and spring. Students earn prizes for each mile they complete. Volunteers are needed on each recess to staff the track, punch cards, hand out prizes, and keep track of students' progress. Younger children are welcome to participate.	K, 1, 2	Varies (as often and as long as your schedule allows)	

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Movie Night	This is a fun event for students to come to sit back and enjoy a movie shown on the big screen. Volunteers are needed to coordinate and chaperone.	K, 1, 2	Minimal	
Library Committee	The library committee helps check books in and out, shelves books, and helps with other special projects. Volunteers work closely with Mrs. Roberts, our librarian.	K, 1, 2	Varies (as often and as long as your schedule allows)	
Reading Club	This reading encouragement program supports classroom curriculum. Students track their reading and earn rewards. A parent volunteer is needed for each classroom to keep records and deliver prizes.	K, 1, 2	Weekly	
School Pictures	Volunteers escort students to the library and help them get ready for their pictures. Pictures are taken in the fall and early spring.	K, 1, 2	Minimal	
Staff Appreciation	This committee arranges meals for the teachers during conference times and does special appreciation events monthly throughout the year. Volunteers provide various food items, decorations, etc. that can be dropped off at school or sent in with a student.	K, 1, 2	Minimal (does not require being at school)	
Wee Deliver	This in-school postal delivery program is run by 2 nd grade students and starts in October. Letters from friends and family are stamped, sorted, and delivered to the classrooms. Volunteers are needed for approximately 20 minutes two times per week at the start of school to supervise students.	2	1 – 2 times per year	
Yearbook	Our yearbook is created entirely by parent volunteers. Parents are needed to take pictures of school events and help assemble the yearbook.	K, 1, 2	Varies	
Popcorn Friday	Four to six volunteers are needed on special Fridays throughout the year to help pop and distribute popcorn to the children during lunch time.	K, 1, 2	Minimal	
Second Grade Musical	This event occurs in the spring. Volunteers assist with rehearsals during the school day and during the evening performance.	2	Minimal	
End of the Year Field Day	This event is held at the end of the year and is a fun send-off for our students. Volunteers are needed to help run games and activities.	K,1,2	Minimal	