



Richland Elementary PTO - Meeting Minutes

Friday, Sept 17 - 9:15 AM, Zoom

Attendees: Sherri Duncanson, Tiffany Wedge, Aviva Luciano, Brooke VanMiddlesworth, Amanda Stiltner, Danielle Buckmaster, Mary Robertson, Cyrus Cook

Called to order: 9:20 am

General Topics

- a. **Possible Events for the year**
1. Mileage Club – lunch staff administered last year. Checking with Mrs. Buckmaster on the responsibilities for this year.
 2. Reading Club - happens in March- Amanda, Brooke VanMiddlesworth & Aviva Luciana interested in chairing this. Discussion on doing this electronically. Paper can be sent out by giving each teacher a flyer and having them make a copy.
 3. Popcorn Fridays – dependent on getting in the building. Waiting on the status of building access. Pre-popped popcorn is an idea. Mrs. Buckmaster is checking to see if we can do it in a conference room or possibly bring in the popcorn from outside. Brooke VanMiddlesworth interested in chairing.
 4. Movie Nights – Need at least 3-4 volunteers if we can do. This is dependent on building access.
 5. Holiday Gift Shop – Use a service called Fun Services. Take over the library, volunteers to assist with helping kids shop, set up and take down.
 6. Staff Appreciation – gift cards, notes of appreciation, candy, lunches, etc.
 7. Yearbooks – already have a chair Katie Roseboom. Teachers have a drop box that they can just download pictures throughout the year.
 8. Homecoming plans – Theme is Olympics. October 1st is homecoming. Sherri Duncanson is the chair. Arrive at 4:45 pm at our float to walk the parade. Need volunteers to help decorate the float prior to the parade. Also need parent volunteers to walk the float with our kids. Chair to send jwalters@gulllakecs.org flyer for Peachjar.
- b. **Board Elections** - President & Vice President Open – asking for volunteers to take the role. Mary Robertson interested in VP, Brooke VanMiddlesworth interested in President. Tiffany emailing them information on roles.
- c. **Committee Heads needed** – We need committee heads for each program listed above. If you are interested in any of these committees, please contact PTO.
- d. **Fundraisers for the year** (box tops/Amazon/Hardings). Possibly need a box top chair. Amazon and Harding's are run on their own.
- **The Goodie Factory** – easy online orders, shipping was to the school before, and we could be flexible on pick up, maybe have an evening pickup.

Treasurer's Report - Sherri Duncanson

- a. Budget update
1. Everything in the budget is from the point of view that we CAN do these items. Due to Covid we may not be able to.
 2. Friday Fillers – we will support. Weekend food to kids to bring home
 3. Read & Ride – we will support if needed. \$2000.00
 4. Teacher Reimbursements have already started.

Secretary's Report - Tiffany Wedge

- a. Updated the website to remove old items
- b. Added meeting dates on website and facebook

Principal's Report – Mrs. Buckmaster

- Thank you for all attending. Working on trying to figure out ways to have people back in the building soon.
- Dirt on the playground so mileage club may be tricky but may use track as we did last year

- Teachers appreciate any small gesture for the teacher's appreciation. It's a great boost for our teachers.

Items for Approval

- a. Next meeting Oct. 15 at 9:15am. Tiffany will set up the meeting prior, send out the link via Facebook and on website.

Meeting Adjourned at 10:03am

2021/2022 Richland Elementary PTO Board

President - vacant

Vice President - vacant

Sherril Duncanson, Treasurer - sherriduncanson@hotmail.com

Tiffany Wedge, Secretary - wedgetiffany@gmail.com